



NEW YORK CITY DEPARTMENT OF CORRECTION
Cynthia Brann, Commissioner

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November 6th, 2019

Jacqueline Sherman, Interim Chair
NYC Board of Correction
1 Centre Street, Room 2213
New York, NY 10007

Dear Interim Chair Sherman,

In keeping with our goal to encourage and facilitate visits for incarcerated individuals and their family members and friends, the Department is once again requesting that visits for Thanksgiving Day (November 28, 2019) be conducted on a day schedule rather than an evening schedule. This request constitutes a variance from Minimum Standard 1-09(c)(1)(i), which requires that the Department provide at least two (2) evening visits each week from Monday through Friday.

The Department believes this one-day modification to the visit schedule, which has been approved for many years, will enhance the opportunity for visitors to visit their loved ones during this holiday.

Thank you for your consideration of this request.

Sincerely,

Cynthia Brann

cc: Michelle Ovesey, Acting Executive Director & General Counsel